

SSC MTS Syllabus 2026

Staff Selection Commission — Multi Tasking Staff & Havaldar (CBIC/CBN)

Vacancies	Announced yearly for non-technical Group C support posts across ministries, and Havaldar posts in CBIC/CBN
Age Limit	MTS: 18–25 years; Havaldar: 18–25 years (age relaxation as per government norms)
Qualification	Passed Class 10 (Matriculation) from a recognised Board
Application Fee	■100 (General/OBC/EWS male candidates). Women and SC/ST/PwD/ESM candidates are exempted.
Official Website	ssc.gov.in
Last Reviewed	29 May 2026

Overview

SSC MTS recruits candidates for Multi Tasking (non-technical) Group C posts such as peon, daftary, watchman and gardener across central government offices, along with Havaldar posts in the Central Board of Indirect Taxes & Customs (CBIC) and Central Bureau of Narcotics (CBN). It's one of the most accessible SSC exams since the minimum qualification is only Class 10 pass. Selection runs through a single computer-based exam split into two papers taken back-to-back on the same day, followed by a Physical Efficiency Test and Physical Standard Test for Havaldar posts specifically, and document verification for all posts.

What's New in the 2026 Cycle

- Single-day exam: Paper I (screening) and Paper II (normalised score used for merit) conducted in one sitting.
- PET/PST applies only to Havaldar (CBIC/CBN) posts, not to general MTS posts.
- No interview at any stage — selection is fully objective-test based, followed by document verification.
- Scores are normalised across shifts since the exam runs over multiple sessions/days.

Exam Pattern

Paper I (Screening — Computer-Based)

Mode: Online, objective MCQ | Duration: 90 minutes (with extra time for PwD candidates as applicable)

Section	Questions	Marks
Numerical & Mathematical Ability	20	60
Reasoning Ability & Problem Solving	20	60
General Awareness	25	75
English Language & Comprehension	25	75

Negative marking: 0.25 mark deducted per wrong answer | **Nature:** Used to shortlist candidates for Paper II merit ranking.

Paper II (Merit-Deciding — Computer-Based)

Mode: Online, descriptive-style objective (short essay/letter in some cycles) or objective, per current notification |
Duration: 45 minutes

Section	Questions	Marks
Language & Comprehension Module	—	Qualifying

Negative marking: As specified in the current notification (typically no negative marking on the language module) | **Nature:** Normalised Paper II score is used to prepare the final merit list.

SSC MTS — Detailed Subject-Wise Syllabus

Numerical & Mathematical Ability

Set at a Class 10 difficulty level — the focus should be on speed and accuracy on basics, not advanced topics.

- Number systems & simplification
- Percentage, ratio & proportion
- Average, profit & loss, discount
- Simple & compound interest
- Time, work & distance
- Basic algebra & geometry
- Mensuration basics
- Data interpretation — simple tables & graphs

Reasoning Ability & Problem Solving

Straightforward pattern-recognition questions; consistent daily practice yields fast improvement here.

- Alphabet & number series
- Coding-decoding
- Analogy & classification
- Non-verbal reasoning
- Similarities & differences
- Problem-solving & analysis
- Visual memory & spatial orientation
- Basic arithmetical reasoning

General Awareness

Broad and current-affairs-driven — short, regular revision works better than infrequent long sessions.

- Current events — national & international
- Indian history, culture & geography
- Indian polity & economy basics
- General science & environment
- Sports & general knowledge

English Language & Comprehension

Tests basic workplace-level English comprehension rather than advanced grammar.

- Vocabulary & grammar
- Sentence structure
- Synonyms & antonyms
- Basic comprehension of passages
- Correct usage of English at a Class-10 difficulty level

Selection Process

- 1 Paper I — Computer-Based screening test.
- 2 Paper II — Computer-Based test used for final merit (marks normalised across shifts).
- 3 Physical Efficiency Test (PET) & Physical Standard Test (PST) — Havaladar (CBIC/CBN) posts only.
- 4 Document Verification and medical examination.

Salary & Job Profile

MTS posts are placed in Pay Level 1 (■18,000–■56,900), while Havaladar (CBIC/CBN) posts fall in Pay Level 3 (■21,700–■69,100), with Dearness Allowance, HRA and Transport Allowance added depending on posting city and department.

Best Books for Preparation

- Fast Track Objective Arithmetic — Rajesh Verma (Arihant)
- A Modern Approach to Verbal & Non-Verbal Reasoning — R.S. Aggarwal
- Objective General English — S.P. Bakshi (Arihant)
- Lucent's General Knowledge

Previous Cut-off Trends (Approximate)

Because SSC MTS draws applications from lakhs of Class-10-pass candidates nationwide, Paper I cut-offs vary widely by state/region-specific vacancy allocation and category — recent cycles have seen cut-offs roughly in the 90–130 range out of 240 for unreserved candidates, but this shifts every year. Always check the region-wise official cut-off list rather than relying on a single national figure.

Preparation Tips

- Because the qualifying bar is Class 10, competition is extremely high in absolute numbers — accuracy in Paper I matters more than attempting every question.
- Keep Paper II preparation focused on basic language fluency rather than advanced grammar; it tests comprehension at a Class 10 level.
- Havaladar aspirants should start physical fitness preparation (running, height/chest measurements) alongside written prep, not after Paper I.
- Practise with normalisation in mind — since scores are equated across shifts, consistent accuracy matters more than chasing a single 'good shift'.

Exam Day Guidelines

- Carry the Admit Card and an original valid photo ID to the centre — no exceptions are made for missing ID proof.
- Reach early since MTS centres often process very high candidate volumes per shift.
- For Havaladar posts, keep your physical fitness documents and any required certificates ready ahead of the PET/PST date.
- No calculators, smartwatches or notes are allowed inside the exam hall for either paper.

Frequently Asked Questions

What is the minimum qualification for SSC MTS?

Class 10 (Matriculation) pass from a recognised Board is sufficient for both MTS and Havaladar posts.

Is there a Physical Test in SSC MTS?

PET/PST applies only to Havaladar (CBIC & CBN) posts. General Multi Tasking Staff posts do not require any physical test.

Is there negative marking in SSC MTS Paper I?

Yes, 0.25 marks are deducted for every wrong answer in Paper I, as per the current notification.

Is SSC MTS Paper II qualifying or merit-based?

Paper II's normalised score is used directly in preparing the final merit list, alongside Paper I performance as per the SSC's current scheme.

Is there an interview in SSC MTS?

No, selection is entirely based on the written exam stages and, for Havaladar posts, the physical tests, followed by document verification.

Compiled and reviewed by Syllabus Hub against the official Staff Selection Commission notification as of 29 May 2026. Exam patterns, vacancies and dates are subject to change — always cross-check with the official notification at ssc.gov.in before applying. © 2026 Syllabus Hub.